

# COMMUNITY DIRECTOR UPDATE

**JANUARY 1, 2025**



## **HAPPY NEW YEAR, RESIDENTS!**

Welcome to 2025! We're thrilled to kick off a fresh year together and look forward to continuing to make our community a place where you feel at home, supported, and connected.

## **COMMUNITY NEWS**

Attention, Residents! Kirtland Family Housing will soon reach out to all residents currently on Month-to-Month leases to sign a new Universal Lease Agreement. This applies even if you wish to remain on a Month-to-Month basis.

Please keep an eye on your email for a message from DocuSign with further instructions. If you have any questions or need assistance, feel free to contact our leasing office—we're here to help!

## **UPCOMING COMMUNITY EVENTS**

### **Spa Bar**

Date: January 3rd @ 12:00pm – 5:00pm

Location: KFH Leasing Office / Maxwell Place Office

Come to the Kirtland Family Housing or Maxwell Place leasing offices to get a free Spa Goodie Bag. We will have bath bombs, Soaps, lotions and other spa items for you to choose from in honor of International Mind-Body Wellness Day. (while supplies last)



### **National Popcorn Day**

Date: January 19th, 2025 @ 9:00am – 4:00pm

Location: KFH Leasing Office / Maxwell Place Office

Stop by the Kirtland and Maxwell Leasing Offices for FREE Popcorn.




### **National Chocolate Cake Day**


Date: January 27th, 2025 @ 10:00am – 4:00pm

Location: KFH Leasing Office / Maxwell Place Office

Come to the Kirtland Family Housing or Maxwell Place leasing offices to get a free chocolate cupcake in honor of National Chocolate cake day. (While supplies last)

## **Leasing Office Contact Information**

 (505) 551-3855

 [kirtlandleasing@huntcompanies.com](mailto:kirtlandleasing@huntcompanies.com)

 [www.kirtlandfamilyhousing.com](http://www.kirtlandfamilyhousing.com)

## **RECYCLING**

**Mondays - All Villages**

## **TRASH SCHEDULES**

**Thursdays: Villages 5-6,  
Pershing, & Maxwell Place**

**Fridays: Villages 1-4 & 7**

## MAINTENANCE TIPS

Your leasing office takes care of window maintenance, including normal wear and tear and smudges, as long as the glass isn't damaged due to negligence. Here are a few tips to keep your windows in top condition:

- **Report Issues Promptly:** Immediately notify your landlord of any cracks, chips, or damage to the glass.
- **Watch for Foggy Windows:** If you notice fog or condensation between double-pane windows, it could indicate a broken seal. Report this to your landlord for repair.
- **Inspect Window Screens:** Periodically check screens for tears, holes, or signs of tampering. Let your landlord know if repairs are needed.

Keeping an eye on your windows will help ensure they're in great shape, especially as you approach your move-out date!



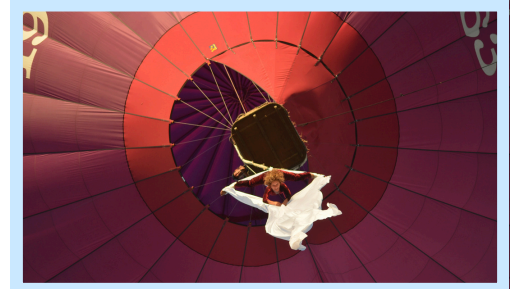
## UPCOMING LOCAL EVENTS

### **Paranormal Cirque II**

Dates: January 31 – February 10, 2025

Location: Cottonwood Mall, 10000 Coors Bypass NW, Albuquerque, NM 87114

Experience a thrilling blend of circus, theater, and cabaret under the black and red big top tent. With acrobats, illusionists, and mysterious creatures, this unique show promises chills, suspense, and unforgettable excitement.

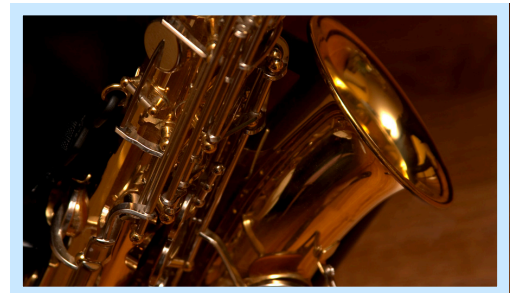


### **Kenny G Live**

Date: January 25, 2025

Location: Kiva Auditorium

Enjoy an enchanting evening with Kenny G as he brings his signature blend of R&B, pop, Latin, and jazz to the Kiva Auditorium. Don't miss this unforgettable live performance!



If you have already contacted our local Management and Housing office team and are not satisfied with the outcome, or if you have words of praise to share, we encourage you to reach out to our senior management.

**Community Director**  
**Janice Espinosa**

✉ [janice.espinosa@huntcompanies.com](mailto:janice.espinosa@huntcompanies.com)

**Director of Operations**  
**Lacey Jordan**

✉ [lacey.jordan@huntcompanies.com](mailto:lacey.jordan@huntcompanies.com)